



PROJECT

PRO-ENERGY - PROMOTING ENERGY EFFICIENCY IN PUBLIC BUILDINGS OF THE BALKAN MEDITERRANEAN TERRITORY

Work Package:	1. Project Management and Coordination
Activity:	1.3 Progress Reports
Activity Leader:	Region of Epirus - Regional Unit of Thesprotia
Deliverable:	2.1.3 Progress Reports - D.1.1.3.c. 3η περιοδική αναφορά υλοποίησης έργου PRO-ENERGY (για την περίοδο από 01/03/2021 έως 30/06/2021)

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Responsible Partner:	Region of Epirus - Regional Unit of Thesprotia		
Editor:	TREK Development S.A.		

Interreg EUROPEAN UNION

Balkan-Mediterranean

PRO-ENERGY



pro-energy-project.eu

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IDENTIFICATION SHEET

Project Ref. No.	BMP1/2.2/2052/2019
Project Acronym	PRO-ENERGY
Project Full Title	‘Promoting Energy Efficiency in Public Buildings of the Balkan Mediterranean territory’

Security (distribution level)	Confidential
Date of delivery	30/06/2021
Deliverable number	2.1.3 Progress Reports - D.1.1.3.c. 3η περιοδική αναφορά υλοποίησης έργου PRO-ENERGY (για την περίοδο από 01/03/2021 έως 30/06/2021)
Type	Report
Status & version	Draft 1.0
Number of pages	19
ACTIVITY contributing to the deliverable	1.3 Progress Reports
Responsible partner	Region of Epirus - Regional Unit of Thesprotia
Editor	TREK Development S.A.

1. Introduction

PRO-ENERGY is a transnational cooperation project, co-financed by the Cooperation Programme “Interreg V-B Balkan Mediterranean 2014-2020”, under Priority Axis 2, Specific Objective 2.2 Sustainable Territories. The project aims at promoting Energy Efficiency in public buildings in the Balkan Mediterranean territory and to create a practical framework of modelling and implementing energy investments interventions, through specific ICT monitoring and control systems, as well as through energy performance contracting (EPC). The specific objective of PRO-ENERGY is to reduce by more than 20% the energy spending in public buildings of the participating entities in one year after the implementation of pilot actions.

Based on the above, Work Package 1 (WP 1) “Project Management and Coordination” aims to support the Regional Unit of Thesprotia in monitoring and implementation of the physical and financial progress of the project in terms of the programmed activities and actions, as well as the administrative, financial and technical management of the project, through the preparation of appropriate progress reports according to the specifications, guides and tools of the Program Interreg V-B Balkan Mediterranean 2014-2020.

Specifically, action 1.3 “Management and Coordination” includes the support in the drafting of reports, in the financial control of the project and in certification of expenses during audits.

This deliverable is the third Project Progress Report (D.1.1.3.c), that is the contribution to the 3rd Progress report that was submitted for the second semester of 2020. The deliverable also includes the paid-out expenditure that was declared during this period via MIS, that is similar to the previous one. No verification took place on behalf of the Regional Unit of Thesprotia. Thesprotia shall be contributing to the 4th Project progress report for the first semester of 2021, that will be submitted in July. During the next period Thesprotia intends to submit additional paid out expenses on the MIS to be verified and certified within the month of July.

2. 3rd Progress report - 3rd Progress report of the Regional Unit of Thesprotia

The current deliverable is the 3rd Progress report of the Regional Unit of Thesprotia that contributed to the 3rd Progress report of the project for the second semester of 2020. More specifically:


- The third progress report of the project was submitted via the MIS on 31/01/2020 for the period 31/07/2020 until 31/12/2020.

During the period of reference, between 01/03/2021 έως 30/06/2021, two meetings between partners: one on 06/04/21 in order to discuss specific technical issues among the partners in relation to the development of the activities under WP3 and WP4, and the 3rd Project meeting that took place online on 27/05/2021. This meeting aimed at evaluating the progress (physical and financial) of the project as well as to discuss for future actions including the request for possible changes in the budget as well as the extension of the project until the end of the year, on 31/12/2021. The Regional Unit of Thesprotia (RUT) with the support of the consultant managed to complete the pending activities under the WP3: the Joint strategy and action plan for increasing energy efficiency through behavioural change, the Joint criteria for selecting pilot public buildings and the Energy audits in pilot public buildings. RUT also participated in the online survey for the identification of trainees and training needs and completed this deliverable as well as the training material under 4.2 as per study guide that was prepared by the WP4 coordinator. Relevant details with regard to the physical and economic progress shall be included in the 4th Progress report for the first semester of 2021 that Thesprotia shall be contributing to and will be submitting in July.

The following pages present the 3rd Progress report.

The paid-out expenditure that was declared via MIS during this period is the same to the one mentioned in the 2nd Progress report since Thesprotia did not have paid out expenses. The next period Thesprotia shall be uploading additional paid out expenses amounting to 53.134 euro to be certified within July. No verification and certification took place on behalf of the Regional Unit of Thesprotia. The total verified amount within July is estimated to be equal to 68.168,40 euro. During the previous period RUT also signed the contract with the FLC, who will verify and certify the amount mentioned within the next period.

3rd Progress Report

 <p>(to be filled in by the Lead Beneficiary)</p>	Progress Report No	3
	Date of submission	1/31/2021
	MIS Code	5049242
	Protocol Number / Date	
(INTERREG V-B) BALKAN - MEDITERRANEAN 2014-2020 PROGRESS REPORT <p style="color: red;">The excel protection must not be removed Damaged progress reports will be deemed ineligible</p>		
<p>Form to be filled in and returned by post and e-mail to: Joint Secretariat Interreg V-B "Balkan-Mediterranean 2014-2020" 65 Georgikis Scholis Ave, 57001 – Thessaloniki, Greece Tel.: +30 2310 469600 Fax: +30 2310 469602 E-mail: balkanmed@mou.gr</p>		
Project title	Promoting Energy Efficiency in Public Buildings of the Balkan Mediterranean Territory	
Project acronym	PRO-ENERGY	

SECTION 1 - GENERAL INFORMATION

Priority Axis	2. Environment
Thematic Objective	6 Preserving and protecting the environment and promoting resource efficiency
Investment Priority	6f Promoting innovative technologies to improve environmental protection and resource efficiency in the waste sector, water sector and with regard to soil, or to reduce air pollution
Specific Objective	2.2. Sustainable territories
Project Title	Promoting Energy Efficiency in Public Buildings of the Balkan Mediterranean Territory
Project Acronym	PRO-ENERGY
Subsidy Contract Number	BMP1/2.2/2052/2019
Lead Beneficiary	REGION OF EPIRUS - REGIONAL UNIT OF THESPROTIA
Country of Lead Beneficiary	Greece

Beneficiary No	Partner Institution (Full Name)	Country	Total Approved Budget (According to AF)
LB (PB1)	Region of Epirus - Regional Unit of Thesprotia	Greece	306,000.00 €
PB2	Development Agency of Evia SA	Greece	195,500.00 €
PB3	Cyprus Energy Agency	Cyprus	102,000.00 €
PB4	Department of Electrical and Mechanical Services - Ministry of Transport, Communications and Works	Cyprus	102,000.00 €
PB5	Regional Development Agency with Business Support Centre for Small and Medium-sized Enterprises	Bulgaria	187,000.00 €
PB6	Ministry of Infrastructure and Energy	Albania	160,000.00 €
PB7			
PB8			
PB9			
PB10			
Total ERDF			892,500.00 €
Total IPA			160,000.00 €
Total			1,052,500.00 €

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In case of change of the contact details of legal representative, project manager and financial manager please provide the updated information

Reporting Period	Start	1/1/2020	End	6/30/2020
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Project Duration	Start	9/2/2019	End	9/1/2021	Duration	24.0
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2.1 Summary of the project's achievements so far

Please describe the main achievements from the start of the project until today with reference to the relative work packages, actions, outputs and results. This section should include the experience gained and the added-value of cooperation.
The maximum total number of characters is 2000
(please do not exceed 1000 characters in each box)

Number of characters 1620

There have been several delays since the beginning of the project further affected by the emergence of COVID-19 pandemic. In autumn 2020, LP and PP2 signed the contract with the external expertise. With regard to WP1 activities, partners met at the Kick-off meeting in 30.01.20 in Igoumenitsa. The second project meeting took place in December 2020 via web means (zoom), organised by the LP, supported by the technical consultant. During this meeting the issue of the absence of Albanian partner was also discussed and the decision was taken to proceed with an official communication via JS in order to resolve the issue the best possible way. Progress has been made in relation to WP2 and specifically the finalisation of the project identity and the project logo. The coordinator of this WP has also developed actions related to the website and communication plan to be finalised in the first semester of 2021.

With regard to WP3, CEA has assigned an external expert for the development and contribution of developing the deliverables of WP3 and First level controller through the procurement process. The external energy expert on behalf of CEA and with the contribution of EMS, delivered the deliverables D3.3.1 & D3.3.2 that were finalised by partners. Moreover, there was a contribution from the energy expert for the development of D3.3.3 & D3.3.4. PP5 is involved in implementation of the project through the appointed RDA working team under the project in accordance with the labour legislation. Achievements have been noted in all WPs including WP4 with the initial work on the identification of trainees

2.2 Summary of the project's achievements during this reporting period

Please describe the main achievements during this period.
The maximum total number of characters is 1500

Number of characters 1370

The period of July-December 2020, even though it was difficult due to COVID, and the absence of the Albanian partner, the consortium managed to proceed with the first deliverables of the WP3. Specifically, the deliverables submitted by all partners expect the Albanian's in December. This problem delayed the synthesis report of the two deliverables and the template activity's development about Joint Strategy and Framework. CEA also developed the templates for the D3.3.3 Joint Strategy and Framework and D3.3.4 Joint Criteria for the selection of the pilot buildings. In autumn 2020, LP and PP2 signed the contract with the external expertise. The second project meeting took place in December 2020 via web means, organised by the LP, supported by the technical consultant. During this meeting the issue of the absence of Albanian partner was also discussed and the decision was taken to proceed with an official communication via JS in order to resolve the issue the best possible way. Progress has been made in relation to WP2 and specifically the finalisation of the project identity and the project logo. The coordinator of this WP has also developed actions related to the website and communication plan to be finalised in the first semester of 2021. CEA presented the template for activity 3.4 and confirmed that stakeholders analysis will be similar for PP4.

2.3 Analytical description of the implemented actions, outputs and results during this reporting period with reference per work package and Beneficiarys ' involvement.

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(please do not exceed 1000 characters in each box)

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LP signed the contract with the external expert in November 2020. During this period, the LP has managed to finalise the activities in relation to the Indicators system and quality assurance system. Also in December 2020, with the support of the technical consultant he organised the 2nd project meeting in order to discuss the issue of the absence of the Albanian partner. The PO was also present during the meeting providing valid instructions in this regard. Following that it was decided that an official communication will be sent to the Albanian Ministry via the JS. New timeframes were set for all WPs for the next period. The partner contributed for the finalisation of 3.1 and 3.2.

PP2 signed the contract with the external expert in September 2020. During this period the partner contributed to the finalisation of the project identity as well as the project logo. The website and communication plan are planned to be finalised during the first semester of 2021. The partner contributed for the finalisation of deliverables related to WP1 and WP3 as coordinated by the project partners. CEA, PP3 participated in the 2nd online project meeting with the view to discussing the development on a number of activities under all WPs. It further contributed for the development of the Communication plan, with the completion of the template Stakeholder's Analysis. CEA & EMS developed the same template and the budget for this WP will be claimed on the next financial report. CEA also declared expenses on staff cost of the realisation of activities under WP3 and signed contracts for external expertise for activities 3.1, 3.2 and 3.3.

PP4 has contributed with the coordination of PP3 to the stakeholders analysis as well as the deliverables 3.1 and 3.2. EMS continued to implement the activities regarding of the WP4: Capacity Building for Energy Managers. The consortium faced difficulties with the procurements regarding the external experts. In addition, due to COVID situation, there were delays in delivering the deliverables according to the time plan. The first draft of the deliverable D4.4.1 Identification of trainee's assessment of training needs will be submitted as agreed to the 2nd online meeting by the end of January 2021. With regard to PP5 RDA team members participated in a training under the project "Organizing and conducting trainings for energy managers on energy efficiency management and BDS EN ISO 50001 in industrial enterprises, incl.

SMEs, under the project "Increasing the capacity of SEDA for planning policies and measures for energy efficiency. Raising the awareness of Bulgarian enterprises about the potential for energy savings ". PP5 has also contributed to the finalisation of all the abovementioned deliverables. Communication and dissemination activities: Publications in Bulgarian and English on RDA website www.rda-bg.org and RDA Facebook page. Communication with relevant stakeholders, Sustainable Energy Development Agency, Regional Administrations, Municipalities of Plovdiv Region and South Central Planning region. RDA PRO-ENERGY 1ST NEWSLETTER disseminated. First draft of the Joint criteria for selecting pilot public buildings

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Number of characters

1376

The next steps to be taken for project's implementation is complete all tasks of WP3 as follows:
 Contribution of all partners to the Joint Strategy and Action Plan for increasing energy efficiency through behavioural change
 Contribution of all partners to the definition of the joint criteria for selecting pilot public buildings
 Planning, coordination and implementation of the energy audits in the pilot public building of RDA selected, including the installation of smart meters
 Tasks from WP2
 Development of the partner's contribution to the web site and social media pages and their enrichment with content including translations of content
 Design, and production of printed material (production of 500 BG project brochures, translations of all brochures, production of 500 BG-EN bilingual joint strategy brochures and 500 BG-EN bilingual joint platform brochures, banners)
 Participation in partnership events
 WP4 tasks include:
 Identification of trainees that will participate in the training sessions (seminars, webinars etc.) and
 Development of the training curricula and material on energy related topics (contribution)
 Training seminars
 Training evaluation
 PB4, EMS: Create and publish all the tender documents for awarding to all consultant teams to fulfill the requirements of the external expertise and services required in the Work Packages 1,2,3,4 and 5.

2.5 Problems encountered and proposed solutions

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Number of characters 766

During this period we continue to suffer limitations due to COVID 19 epidemic - Lockdowns in partners'countries. One of the most important issues that the consortium still faces is the absence of the Albanian partner that is planned to be settled the earliest the first semester of 2021. Another problem of the previous period were the delays in the procurement process for the external experts encountered by the Greek partners. This was settled with the finalisation of the subcontracting process in autumn of the same year with the external expert. Due to the delays caused by all the above, it was decided that timeframes will be transferred accordingly in order to provide partners for sufficient time to implement pending activities in the most efficient way.

2.6 Changes in the Implementation

Please state if you consider making any modifications of the approved Application Form. The project implementation must strictly follow the implementation plan of the approved Application Form. Under no circumstances changes should be made without the knowledge and approval of the Managing Authority while important changes may require the submission of a revised application form. Furthermore, important changes/modifications of the project may require the approval of the programme Monitoring Committee. Please follow the instructions provided in the Project Manual as in force.
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Number of characters 380

Against the background that was described above, all the deliverables will need to be rescheduled—the project coordinator suggested the proposed extension of the deadlines. During the meeting as suggested and agreed in communication with the PO, the LP will need to submit a request for a minor modification of the AF in order to include the updated timeframes as set by the SC.

SECTION 3 - INDICATORS

Priority Axis	2. Environment
Thematic Objective	6 Preserving and protecting the environment and promoting resource efficiency
Investment Priority	6f Promoting innovative technologies to improve environmental protection and resource
Specific Objective	2.2. Sustainable territories

3.1

Output Indicators				
Indicators' Title	Unit of Measurement	Target (According to Application Form)	Achieved Value (current reporting period)	Total Achieved Cumulative Value
Number of strategies/policies/plans/models and tools jointly developed and tested	Number	5.00	0.00	0.00
Number of environmental friendly technologies' implementation related to the water/waste efficient management	Number	0.00	0.00	0.00
Number of environmental friendly technologies' implementation related to climate change prevention and adaptation measures	Number	3.00	0.00	0.00

3.2

Result Indicators				
Title Indicators	Unit of Measurement	Target Value (According to Application Form)	Achieved Value (current reporting period)	Total Achieved Cumulative Value
Level of adaptation to resources efficiency and climate change resilience measures in alignment with EU policy	% of surface area of all participating countries	3.00	0.00	0.00

4.1 Implementation of actions									
Please state the deliverables implemented within the specific reporting period using the table below. Actions started in one and finishing in another Reporting Period should be declared in all respective periods. If more than one beneficiary is involved in the development of a deliverable, use as many lines as the involved beneficiaries per deliverable.									
Beneficiary No	WP	Deliv. No	Deliverable Title	Approved Budget	Contracted Budget	Expenditure paid out during this reporting period	TOTAL Expenditure paid out including this reporting period	Verified Expenditure during this reporting period	TOTAL Verified Expenditure including this reporting period
LP1	1	Deliverable 1.1.2	Evaluation system, quality assurance and control manual - Staff	1,600.00 €	1,600.00 €				
LP1	1	Deliverable 1.1.2	Evaluation system, quality assurance and control manual - Office and Administration	160.00 €	160.00 €				
LP1	1	Deliverable 1.1.2	Evaluation system, quality assurance and control manual - External Expertise and services	7,000.00 €	6,448.00 €	3,968.00 €			
LP1	1	Deliverable 1.1.3	Progress reports - Staff	500.00 €	500.00 €				
LP1	1	Deliverable 1.1.3	Progress reports - Office and Administration	50.00 €	50.00 €				
LP1	1	Deliverable 1.1.3	Progress reports - External Expertise and services	6,000.00 €	5,456.00 €	1,364.00 €			
LP1	1	Deliverable 1.1.4	Project meetings, participation to programme events - Staff	1,400.00 €	1,400.00 €				
LP1	1	Deliverable 1.1.4	Project meetings, participation to programme events - Office and Administration	140.00 €	140.00 €				
LP1	1	Deliverable 1.1.4	Project meetings, participation to programme events - Travel and accommodation	6,958.00 €	6,958.00 €				
LP1	1	Deliverable 1.1.4	Project meetings, participation to programme events - External Expertise and services	6,000.00 €	5,456.00 €				
LP1	2	Deliverable 2.1.1	Audits - External Expertise and services	9,180.00 €	9,180.00 €				
LP1	2	Deliverable 2.1.1	Communication plan and project identity - Staff	400.00 €	400.00 €				
LP1	2	Deliverable 2.1.1	Communication plan and project identity - Office and Administration	40.00 €	40.00 €				
LP1	2	Deliverable 2.1.1	Communication plan and project identity - External Expertise and services	13,000.00 €	12,028.00 €				
LP1	2	Deliverable 2.1.2	Project website (including social media) - Staff	480.00 €	480.00 €				
LP1	2	Deliverable 2.1.2	Project website (including social media) - Office and Administration	48.00 €	48.00 €				
LP1	2	Deliverable 2.1.2	Project website (including social media) - External Expertise and services	12,000.00 €	11,160.00 €				
LP1	2	Deliverable 2.1.3	Printed and electronic material - Staff	400.00 €	400.00 €				
LP1	2	Deliverable 2.1.3	Printed and electronic material - Office and Administration	40.00 €	40.00 €				
LP1	2	Deliverable 2.1.3	Printed and electronic material - External Expertise and services	20,000.00 €	18,352.00 €				
LP1	2	Deliverable 2.1.4	Project events - Staff	560.00 €	560.00 €				
LP1	2	Deliverable 2.1.4	Project events - Office and Administration	56.00 €	56.00 €				
LP1	2	Deliverable 2.1.4	Project events - Travel and accommodation	1,750.00 €	1,750.00 €				
LP1	2	Deliverable 2.1.5	Project events - External Expertise and services	15,000.00 €	14,880.00 €				
LP1	2	Deliverable 2.1.5	PRO-ENERGY roadmap for replicability of project results/multiplier effects & consultation - Staff	400.00 €	400.00 €				
LP1	2	Deliverable 2.1.5	PRO-ENERGY roadmap for replicability of project results/multiplier effects & consultation - Office	40.00 €	40.00 €				
LP1	2	Deliverable 2.1.5	PRO-ENERGY roadmap for replicability of project results/multiplier effects & consultation - External	10,000.00 €	9,300.00 €				
LP1	3	Deliverable 3.1.1	Existing situation analysis - energy efficiency - Staff	800.00 €	800.00 €				
LP1	3	Deliverable 3.1.1	Existing situation analysis - energy efficiency - Office and Administration	80.00 €	80.00 €				
LP1	3	Deliverable 3.1.1	Existing situation analysis - energy efficiency - External Expertise and services	5,000.00 €	4,340.00 €	4,340.00 €			
LP1	3	Deliverable 3.1.2	Good practices selection and benchmarking - Staff	600.00 €	600.00 €				
LP1	3	Deliverable 3.1.2	Good practices selection and benchmarking - Office and Administration	60.00 €	60.00 €				
LP1	3	Deliverable 3.1.2	Good practices selection and benchmarking - External Expertise and services	5,000.00 €	4,340.00 €	4,340.00 €			
LP1	3	Deliverable 3.1.3	Joint strategy and action plan for increasing energy efficiency through behavioural change - Staff	700.00 €	700.00 €				
LP1	3	Deliverable 3.1.3	Joint strategy and action plan for increasing energy efficiency through behavioural change - Office	70.00 €	70.00 €				
LP1	3	Deliverable 3.1.3	Joint strategy and action plan for increasing energy efficiency through behavioural change - External	6,000.00 €	5,580.00 €				
LP1	3	Deliverable 3.1.4	Joint criteria for selecting pilot public buildings - Staff	700.00 €	700.00 €				
LP1	3	Deliverable 3.1.4	Joint criteria for selecting pilot public buildings - Office and Administration	70.00 €	70.00 €				
LP1	3	Deliverable 3.1.4	Joint criteria for selecting pilot public buildings - External Expertise and services	6,000.00 €	5,580.00 €				
LP1	3	Deliverable 3.1.5	Energy audits in pilot public buildings - Staff	600.00 €	600.00 €				
LP1	3	Deliverable 3.1.5	Energy audits in pilot public buildings - Office and Administration	60.00 €	60.00 €				
LP1	3	Deliverable 3.1.5	Energy audits in pilot public buildings - External Expertise and services	15,000.00 €	13,640.00 €				
LP1	3	Deliverable 3.1.5	Energy audits in pilot public buildings - Equipment	5,000.00 €	0.00 €				
LP1	4	Deliverable 4.1.1	Identification of trainees - assessment of training needs - Staff	300.00 €	300.00 €				
LP1	4	Deliverable 4.1.1	Identification of trainees - assessment of training needs - Office and Administration	30.00 €	30.00 €				
LP1	4	Deliverable 4.1.1	Identification of trainees - assessment of training needs - External Expertise and services	6,000.00 €	5,580.00 €				
LP1	4	Deliverable 4.1.2	Training curricula - Staff	400.00 €	400.00 €				
LP1	4	Deliverable 4.1.2	Training curricula - Office and Administration	40.00 €	40.00 €				
LP1	4	Deliverable 4.1.2	Training curricula - External Expertise and services	9,000.00 €	8,680.00 €				
LP1	4	Deliverable 4.1.3	Training seminars - Staff	400.00 €	400.00 €				
LP1	4	Deliverable 4.1.3	Training seminars - Office and Administration	40.00 €	40.00 €				
LP1	4	Deliverable 4.1.3	Training seminars - External Expertise and services	10,000.00 €	9,300.00 €				
LP1	4	Deliverable 4.1.3	Training seminars - Equipment	1,000.00 €	0.00 €				
LP1	4	Deliverable 4.1.4	Training evaluation - Staff	400.00 €	400.00 €				
LP1	4	Deliverable 4.1.4	Training evaluation - Office and Administration	40.00 €	40.00 €				
LP1	4	Deliverable 4.1.4	Training evaluation - External Expertise and services	4,000.00 €	3,720.00 €				
LP1	5	Deliverable 5.1.1	Functional and technical specifications of the joint ICT platform - Staff	940.00 €	940.00 €				
LP1	5	Deliverable 5.1.1	Functional and technical specifications of the joint ICT platform - Office and Administration	94.00 €	94.00 €				
LP1	5	Deliverable 5.1.1	Functional and technical specifications of the joint ICT platform - External Expertise and services	12,000.00 €	11,160.00 €				
LP1	5	Deliverable 5.1.2	Integrated cloud-based joint ICT platform - Staff	800.00 €	800.00 €				
LP1	5	Deliverable 5.1.2	Integrated cloud-based joint ICT platform - Office and Administration	80.00 €	80.00 €				
LP1	5	Deliverable 5.1.2	Integrated cloud-based joint ICT platform - External Expertise and services	48,000.00 €	40,920.00 €				
LP1	5	Deliverable 5.1.2	Integrated cloud-based joint ICT platform - Equipment	4,000.00 €	0.00 €				
LP1	5	Deliverable 5.1.3	Joint cost-benefit analysis modeller - Staff	940.00 €	940.00 €				
LP1	5	Deliverable 5.1.3	Joint cost-benefit analysis modeller - Office and Administration	94.00 €	94.00 €				
LP1	5	Deliverable 5.1.3	Joint cost-benefit analysis modeller - External Expertise and services	16,000.00 €	14,880.00 €				
LP1	5	Deliverable 5.1.4	Joint preparation of Energy Performance Contracts - Staff	80.00 €	80.00 €				
LP1	5	Deliverable 5.1.4	Joint preparation of Energy Performance Contracts - Office and Administration	80.00 €	80.00 €				
LP1	5	Deliverable 5.1.4	Joint preparation of Energy Performance Contracts - External Expertise and services	16,000.00 €	14,880.00 €				
LP1	5	Deliverable 5.1.5	Follow-up plan for the sustainability of project results - Staff	600.00 €	600.00 €				
LP1	5	Deliverable 5.1.5	Follow-up plan for the sustainability of project results - Office and Administration	60.00 €	60.00 €				
LP1	5	Deliverable 5.1.5	Follow-up plan for the sustainability of project results - External Expertise and services	10,000.00 €	8,680.00 €				
LP1	6	Deliverable 6.1.1	Participation in EUSEW 2018 - Staff	200.00 €	0.00 €				
LP1	6	Deliverable 6.1.1	Participation in EUSEW 2018 - Office and Administration	20.00 €	0.00 €				
LP1	6	Deliverable 6.1.1	Participation in EUSEW 2018 - Travel and accommodation	4,660.00 €	0.00 €				
PB2	1	Deliverable 1.2.2	Progress reports - Staff	300.00 €	300.00 €				
PB2	1	Deliverable 1.2.2	Progress reports - Office and Administration	30.00 €	30.00 €				
PB2	1	Deliverable 1.2.2	Progress reports - External Expertise and services	2,100.00 €	2,046.00 €	409.20 €			
PB2	1	Deliverable 1.2.3	Project meetings, participation to programme events- Staff	1,000.00 €	1,000.00 €				
PB2	1	Deliverable 1.2.3	Project meetings, participation to programme events- Office and Administration	100.00 €	100.00 €				
PB2	1	Deliverable 1.2.3	Project meetings, participation to programme events - Travel and accommodation	4,920.00 €	4,920.00 €				
PB2	1	Deliverable 1.2.3	Project meetings, participation to programme events - External Expertise and services	2,440.00 €	2,294.00 €				
PB2	1	Deliverable 1.2.4	Audits - Staff	900.00 €	900.00 €				
PB2	1	Deliverable 1.2.4	Audits - Office and Administration	90.00 €	90.00 €				
PB2	1	Deliverable 1.2.4	Audits - External Expertise and services	5,865.00 €	6.00 €				
PB2	2	Deliverable 2.2.1	Project website (including social media) - contribution - Staff	800.00 €	800.00 €				
PB2	2	Deliverable 2.2.1	Project website (including social media) - contribution - Office and Administration	80.00 €	80.00 €				
PB2	2	Deliverable 2.2.1	Project website (including social media) - contribution - External Expertise and services	5,100.00 €	4,960.00 €				
PB2	2	Deliverable 2.2.2	Printed and electronic material - Staff	1,600.00 €	1,600.00 €				
PB2	2	Deliverable 2.2.2	Printed and electronic material - Office and Administration	160.00 €	160.00 €				
PB2	2	Deliverable 2.2.2	Printed and electronic material - External Expertise and services	11,000.00 €	10,540.00 €				
PB2	2	Deliverable 2.2.3	Project events - Staff	2,000.00 €	2,000.00 €				
PB2	2	Deliverable 2.2.3	Project events - Office and Administration	200.00 €	200.00 €				
PB2	2	Deliverable 2.2.3	Project events - Travel and accommodation	1,640.00 €	1,640.00 €				
PB2	2	Deliverable 2.2.3	Project events - External Expertise and services	10,000.00 €	9,300.00 €				
PB2	2	Deliverable 2.2.4	PRO-ENERGY roadmap for replicability of project results/multiplier effects & consultation - Staff	900.00 €	900.00 €				
PB2	2	Deliverable 2.2.4	PRO-ENERGY roadmap for replicability of project results/multiplier effects & consultation - Office	90.00 €	90.00 €				
PB2	2	Deliverable 2.2.4	PRO-ENERGY roadmap for replicability of project results/multiplier effects & consultation - External	6,000.00 €	5,580.00 €				
PB2	3	Deliverable 3.2.1	Existing situation analysis - energy efficiency - Staff	800.00 €	800.00 €				
PB2	3	Deliverable 3.2.1	Existing situation analysis - energy efficiency - Office and Administration	80.00 €	80.00 €				
PB2	3	Deliverable 3.2.1	Existing situation analysis - energy efficiency - External Expertise and services	5,000.00 €	4,340.00 €	4,340.00 €			
PB2	3	Deliverable 3.2.2	Good practices selection and benchmarking - Staff	800.00 €	800.00 €				

SECTION 5 - PUBLICITY

Please state the measures of publicity and / or measures of diffusion of information that have been carried out according to the approved Application Form, as well as any additional ones. Have EC requirements on information and publicity measures acknowledging EC Structural Fund assistance been complied with?

If yes, give details and send proofs of publicity along with the Progress Report (e.g. entries in the media, articles, albums, etc.). If no, please provide an explanation.

The maximum total number of characters is 1500 (please do not exceed 1500 characters in each box)

Number of characters ###

YES	<p>PRO-ENERGY PROJECT : IN ENG: http://rda-bg.org/en/index.php/projects/pro_energy; Publications: http://rda-bg.org/en/assets/files/Existing_Situation_BULGARIA_ENG.pdf and http://rda-bg.org/en/assets/files/Good_Practices_BULGARIA_ENG.pdf; IN BG: http://rda-bg.org/en/assets/files/Good_Practices_BULGARIA_ENG.pdf; http://rda-bg.org/assets/files/Existing_Situation_BULGARIA_BG.pdf AND http://rda-bg.org/assets/files/Good_Practices_BULGARIA_BG.pdf News: in English SECOND PARTNERSHIP MEETING UNDER THE PRO-ENERGY: http://rda-bg.org/en/index.php/news/single?id=148 NATIONAL RECOVERY AND RESILIENCE PLAN: http://rda-bg.org/en/index.php/news/single?id=145 TRAINING OF ENERGY MANAGERS: http://rda-bg.org/en/index.php/news/single?id=144 PRO-ENERGY 1ST NEWSLETTER: http://rda-bg.org/en/index.php/news/single?id=143 News: in Bulgarian SECOND PARTNERSHIP MEETING UNDER THE PRO-ENERGY: http://rda-bg.org/index.php/news/single?id=157 NATIONAL RECOVERY AND RESILIENCE PLAN: http://rda-bg.org/index.php/news/single?id=152 TRAINING OF ENERGY MANAGERS: http://rda-bg.org/index.php/news/single?id=151 PRO-ENERGY 1ST NEWSLETTER: http://rda-bg.org/index.php/news/single?id=150 SOCIAL MEDIA& FACEBOOK</p>
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The maximum total number of characters is 1500 (please do not exceed 1500 characters in each box)

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NO	
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I have attached the copies of the first level control verification of all partners.

Table of Verified Expenditure for the period 01/07/2019 until 30/06/2021

TABLE OF VERIFIED EXPENDITURE	
Operational Programme	26-Balkan-Mediterranean
Project Title	Promoting Energy Efficiency in Public Buildings of the Balkan Mediterranean Territory
Project Acronym	PRO-ENERGY
MIS code	5049242
Role of Beneficiary	Δικαιούχος
Beneficiary Title	REGION OF EPIRUS
Full Name of person in charge of Beneficiary Organisation	Pitoulis Thomas
Verified Expenditure (Not including the expenditure of the current period)	
Start of Reporting Period	01/07/2019
End of Reporting Period	30/06/2021
Certificate No.	167350
Submission by the Beneficiary - Ref No:	
Controller's Full Name	

CONTRACTORS' PAYMENT DOCUMENTS				BENEFICIARY'S PAYMENT DOCUMENTS								FLC			
STAFF COSTS															
ROW NUMBER	Invoice No	Beneficiary's Name	Type of Invoice (a)	Date of Issue	Total Amount of Invoice	Date of payment	Payment Type (b)	Total	WP Deliverable No	Deliverable Title	Amount relevant to the Action	Justification/previous submissions	Eligible Expenditure	Not Eligible Expenditure	Comments
307505	Staff -cost August	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/08/2020	140.88	31/08/2020	Staff -cost August	140.88	2.1	Communication plan and project identity	48.08		0.00	0.00	
3072912	Staff -Cost October	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/10/2020	647.66	31/10/2020	Staff -Cost October	647.66	3.2	Good practices selection and benchmarking	228.38		0.00	0.00	
3072913	Staff -cost August	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/08/2020	140.88	31/08/2020	Staff -cost August	140.88	3.1	Existing situation analysis - energy efficiency	48.08		0.00	0.00	
3072914	Staff -Cost December	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/12/2020	244.86	31/12/2020	Staff -Cost December	244.86	12	Evaluation system, quality assurance and control manual	33.54		0.00	0.00	
3072915	Staff -cost September	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/09/2020	467.78	30/09/2020	Staff -cost September	467.78	2.1	Communication plan and project identity	54.09		0.00	0.00	
3072916	Staff -cost September	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/09/2020	467.78	30/09/2020	Staff -cost September	467.78	1.3	Progress reports	83.85		0.00	0.00	
3072917	Staff -cost September	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/09/2020	467.78	30/09/2020	Staff -cost September	467.78	3.1	Existing situation analysis - energy efficiency	78.13		0.00	0.00	

307298	Staff-Cost October	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/10/2020	647.66	31/10/2020	Staff-Cost October	647.66	13	Progress reports	89.44			0.00	0.00
307299	Staff-cost November	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/11/2020	612.02	30/11/2020	Staff-cost November	612.02	12	Evaluation system, quality assurance and control manual	89.44			0.00	0.00
3072920	Staff-cost November	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/11/2020	612.02	30/11/2020	Staff-cost November	612.02	2.1	Communicatio n plan and project identity	264.5			0.00	0.00
3072921	Staff-cost November	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/11/2020	612.02	30/11/2020	Staff-cost November	612.02	3.2	Good practices selection and benchmarking	108.8			0.00	0.00
3072922	Staff-Cost December	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/12/2020	244.86	31/12/2020	Staff-Cost December	244.86	2.1	Communicatio n plan and project identity	120.20			0.00	0.00
3072923	Staff-Cost December	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/12/2020	244.86	31/12/2020	Staff-Cost December	244.86	2.2	Project website (including social media)	24.04			0.00	0.00
3072924	Staff-Cost October	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/10/2020	647.66	31/10/2020	Staff-Cost October	647.66	2.1	Communicatio n plan and project identity	53.74			0.00	0.00
3072925	Staff-cost September	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/09/2020	467.78	30/09/2020	Staff-cost September	467.78	3.2	Good practices selection and benchmarking	62.27			0.00	0.00
3072926	Staff -cost August	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/08/2020	140.88	31/08/2020	Staff cost August	140.88	12	Evaluation system, quality assurance and control manual	44.72			0.00	0.00
3072927	Staff-cost November	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/11/2020	612.02	30/11/2020	Staff-cost November	612.02	3.1	Existing situation analysis - energy efficiency	150.25			0.00	0.00
3072928	Staff-Cost December	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/12/2020	244.86	31/12/2020	Staff-Cost December	244.86	14	Project meetings, participation to programme events	67.08			0.00	0.00
3072929	Staff-Cost October	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/10/2020	647.66	31/10/2020	Staff-Cost October	647.66	12	Evaluation system, quality assurance and control manual	55.90			0.00	0.00
3072930	Staff-cost September	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	30/09/2020	467.78	30/09/2020	Staff-cost September	467.78	12	Evaluatio n system, quality assurance and control manual	89.44			0.00	0.00
3072931	Staff-Cost October	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	6-STAFF PAYLIST	31/10/2020	647.66	31/10/2020	Staff-Cost October	647.66	3.1	Existing situation analysis - energy efficiency	120.20			0.00	0.00
SUBTOTALS					2,113.20			2,113.20			2,113.20			0.00	0.00

OFFICE AND ADMINISTRATIVE EXPENDITURE															
ROW NUMBER	Invoice No	Beneficiary's Name	Type of Invoice (a)	Date of issue	Total Amount of Invoice	Date of payment	Payment Type (b)	Total	WP Deliverable No	Deliverable Title	Amount relevant to the Action	Justification/ previous submissions	Eligible Expenditure	Not Eligible Expenditure	Comments
307471	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	3.2	Good practices selection and benchmarking	64.03		0.00	0.00	
307472	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	3.1	Existing situation analysis - energy efficiency	49.89		0.00	0.00	
307473	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	1.3	Progress reports	2.40		0.00	0.00	
307474	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	2.1	Communication plan and project identity	39.67		0.00	0.00	
307475	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	1.4	Project meetings, participation to programme events	17.33		0.00	0.00	
307476	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	1.2	Evaluation system, quality assurance and control manual	31.30		0.00	0.00	
307477	Office Administration (10% of Staff cost)	ΠΕΡΙΦΕΡΕΙΑ ΗΠΕΙΡΟΥ	3-OTHER	31/12/2020	211.32	31/12/2020	Office Administration (10% of Staff cost)	211.32	2.2	Project website (including social media)	6.70		0.00	0.00	
SUBTOTALS					211.32			211.32			211.32		0.00	0.00	

EXTERNAL EXPERTISE AND SERVICE COSTS															
ROW NUMBER	Invoice No	Beneficiary's Name	Type of Invoice (a)	Date of issue	Total Amount of Invoice	Date of payment	Payment Type (b)	Total	WP Deliverable No	Deliverable Title	Amount relevant to the Action	Justification/ previous submissions	Eligible Expenditure	Not Eligible Expenditure	Comments
3069067	ΤΠΥ_45	TREK ΑΝΑΠΤΥΞΙΑΚΩΝ ΥΠΟΔΟΜΩΝ ΚΑΙ ΥΠΗΡΕΣΙΩΝ ΑΝΩΝΥΜΗ ΕΤΑΙΡΕΙΑ	1-INVOICE	18/12/2020	14,012.00	18/12/2020	ΤΠΥ_45	14,012.00	3.2	Good practices selection and benchmarking	4,340.00		0.00	0.00	
3069068	ΤΠΥ_45	TREK ΑΝΑΠΤΥΞΙΑΚΩΝ ΥΠΟΔΟΜΩΝ ΚΑΙ ΥΠΗΡΕΣΙΩΝ ΑΝΩΝΥΜΗ ΕΤΑΙΡΕΙΑ	1-INVOICE	18/12/2020	14,012.00	18/12/2020	ΤΠΥ_45	14,012.00	1.3	Progress reports	1,364.00		0.00	0.00	
3069069	ΤΠΥ_45	TREK ΑΝΑΠΤΥΞΙΑΚΩΝ ΥΠΟΔΟΜΩΝ ΚΑΙ ΥΠΗΡΕΣΙΩΝ ΑΝΩΝΥΜΗ ΕΤΑΙΡΕΙΑ	1-INVOICE	18/12/2020	14,012.00	18/12/2020	ΤΠΥ_45	14,012.00	1.2	Evaluation system, quality assurance and control manual	1,240.00		0.00	0.00	
3069070	ΤΠΥ_45	TREK ΑΝΑΠΤΥΞΙΑΚΩΝ ΥΠΟΔΟΜΩΝ ΚΑΙ ΥΠΗΡΕΣΙΩΝ ΑΝΩΝΥΜΗ ΕΤΑΙΡΕΙΑ	1-INVOICE	18/12/2020	14,012.00	18/12/2020	ΤΠΥ_45	14,012.00	3.1	Existing situation analysis - energy efficiency	4,340.00		0.00	0.00	
3069071	ΤΠΥ_45	TREK ΑΝΑΠΤΥΞΙΑΚΩΝ ΥΠΟΔΟΜΩΝ ΚΑΙ ΥΠΗΡΕΣΙΩΝ ΑΝΩΝΥΜΗ ΕΤΑΙΡΕΙΑ	1-INVOICE	18/12/2020	14,012.00	18/12/2020	ΤΠΥ_45	14,012.00	1.2	Evaluation system, quality assurance and control manual	2,728.00		0.00	0.00	
SUBTOTALS					14,012.00			14,012.00			14,012.00		0.00	0.00	
TOTAL					16,336.52			16,336.52			16,336.52		0.00	0.00	

Controler's signature	Beneficiary's Stamp and Signature

Explanations	
Type of Invoice	1. Invoice 2. Services Receipt 3. Paylist (staff) 4. Accounting Documents/Statements 5. Other
Payment Type	1. Payment Order 2. Electronic money transfer 3. Balance sheet 4. Check 5. Other
Work package (WP):	1,2,3,4,5,6
No of Deliverable	No of Deliverable: (for example) 1.1.1: Work Package 1. Beneficiary 1. Deliverable number 1 of 1st WP 1.2.3: Work Package 1. Beneficiary 2. Deliverable number 3 of 1st WP